



SCHEDULE OF RECORDING FEES

Last revised: July 15, 2005

18 N County St – 2nd Floor
Waukegan, IL 60085-4358
Phone: (847) 377-2575
FAX: (847) 984-5860

Fees include a \$10.00 charge for Automation Fund, a \$7.00 charge for Geographic Information System (GIS) Fund and a \$10.00 surcharge for the Rental Housing Support Program Act (55 ILCS 5/3-5018)

NOTE: The \$10.00 Rental Housing Support Program surcharge does not apply to public utility easements and documents recorded by Federal, State or Local government agencies.

STANDARD DOCUMENT (55 ILCS 5/3-5018)

8.5x11 inch separate sheets, black ink, minimum 10 point type, 3x5 inch blank space in upper right corner of 1st page.
A page may not have anything affixed to it with tape, glue, etc., however, pages may be stapled together.

Documents up to four pages	\$39.00
Additional pages or riders	\$1.00 each
Additional document reference numbers	\$1.00 per reference

NON-STANDARD (applies to documents dated after 7/1/95)

Non-standard documents up to four pages	\$51.00
Additional pages	\$2.00 each
Additional document reference numbers	\$1.00 per reference

ASSIGNMENTS of MORTGAGES, LEASES OR LIENS

Documents up to four pages	\$39.00
Additional pages or riders	\$1.00 each

BLANKET ASSIGNMENT (more than one)

Documents up to four pages	\$39.00
Additional pages or riders	\$1.00 each
Additional mortgages being assigned	\$7.00 each

STATE / FEDERAL LIENS & RELEASES (770 ILCS 110/5)

Per document	\$11.00
Additional names or references	\$1.00 each

ARTICLES OF INCORPORATION & SECRETARY OF STATE FORM FILINGS

Documents up to four pages	\$29.00
Additional pages or riders	\$1.00 each



SCHEDULE OF RECORDING FEES (cont'd)

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PLATS (765 ILCS 205/2)

Must be at least 8½" x 14", but no larger than 30" x 36"

SUBDIVISION PLATS

First page	\$77.00
Additional pages	\$1.00 each

CONDOMINIUM DECLARATION / AMENDMENT / SUPPLEMENT

Documents up to four pages	\$39.00
Additional pages	\$1.00 each
Condominium plat exhibit – first page	\$50.00
Additional condominium plat exhibit pages	\$1.00 each

PLATS OF SURVEY (no more than 2 lots or parcels)

As a separate document	\$39.00
As exhibit	\$12.00
Additional pages	\$1.00 each

OTHER PLATS (Easement, Vacation, Dedication, Annexation, Plans, etc)

As a separate document	\$39.00
As exhibit	\$12.00
Additional pages	\$1.00 each



SCHEDULE OF COPY FEES

Last revised: December 11, 2008

18 N County St – 2nd Floor
Waukegan, IL 60085-4358
Phone: (847) 377-2575
FAX: (847) 984-5860

FEES FOR COPIES

Document copied on letter (8½" x 11"), legal (8½" x 14") or ledger (11" x 17") paper	\$1.00 per page
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COPIES OF PLATS

Plat copied on 8½" x 18", 11" x 18", 17" x 18", 22" x 18" or 24" x 18" paper (whether full-size or enlargement)	\$5.00 per page
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Full-size plat copy (anything over 18" x 24")	\$5.00 per page
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Individual plat image sent via e-mail (TIF or PDF format)	\$5.00 per image (page)
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Individual plat image via CD-ROM or FTP download (TIF or PDF format) on a regular basis (i.e. daily, weekly or monthly)	\$10.00 CD/FTP production fee plus \$5.00 per image (page)
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COPIES OF REAL ESTATE TRANSFER TAX DECLARATION FORMS (PTAX-203)

All PTAX-203 Real Estate Transfer Tax Declaration forms for deeds recorded since May 1, 2002 are now available	\$1.00 per declaration form
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DIGITAL IMAGES ON CD-ROM OR FTP DOWNLOAD

Processed by complete recording date (TIF format)	\$.31 per document
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CERTIFIED COPIES (55 ILCS 5/3-5018)

NOTE - Large quantity orders may require a \$10.00 processing fee

Documents up to four pages	\$29.00
Additional pages	\$1.00 each

Plats	\$10.00
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CERTIFICATES OF DISCHARGE SERVICE RECORDS - DD214's

Recording	No charge
Copies (regular or certified)	No charge

No additional postage costs will be charged



SCHEDULE OF UCC FEES

Last revised: August 1, 2005

18 N County St – 2nd Floor
Waukegan, IL 60085-4358
Phone: (847) 377-2575
FAX: (847) 984-5860

UNIFORM COMMERCIAL CODE FILINGS

per Public Act 89-503 (effective January 1, 1997)

UCC-1

Original filing of Financing Statement

UCC-3's

Amendments

\$37.00 per document **

Assignment of Security Interest

Continuations

Partial Release of Collateral

TERMINATION STATEMENTS

Per document

\$22.00 each **

Per additional reference

\$5.00 each

SEARCH REQUEST

UCC-11

\$10.00 per debtor/address

COPIES

Regular copies

\$1.00 per page

Certified copies

same as recording fee

**** Fees include a \$10.00 charge for Automation Fund and a \$7.00 charge for Geographic Information System (GIS) Fund (55 ILCS 5/3-5018)**